TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION

Control Department or Agency Secretary of State
Rule No. 820-2-2-.25
Rule Title: Mail-in Voter Registration Form
New X Amend Repeal Adopt by
Reference

Would the absence of the proposed rule significantly
harm or endanger the public health, welfare, or safety? No

Is there a reasonable relationship between the state’s
police power and the protection of the public health,
safety, or welfare? No

Is there another, less restrictive method of
regulation available that could adequately protect
the public? No

Does the proposed rule have the effect of directly
or indirectly increasing the costs of any goods or
services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the
public than the harm that might result from the
absence of the proposed rule? No

Are all facets of the rulemaking process designed
solely for the purpose of, and so they have, as
their primary effect, the protection of the public? Yes

Does the proposed action relate to or affect in any
manner any litigation which the agency is a party to
concerning the subject matter of the proposed rule? Yes

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Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is
required to be accompanied by a fiscal note prepared in accordance with
subsection (f) of Section 41-22-23, Code of Alabama 1975.

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Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full
compliance with the requirements of Chapter 22, Title 41, Code of Alabama
1975, and that it conforms to all applicable filing requirements of the
Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer ____________
Date ____________

2019 MAR 21 PH12:56
LEGSITLATIVE SVC AGENCY (DATE FILED)
AGENCY NAME:
Alabama Secretary of State

RULE NO. & TITLE:
820-2-2-.25 Mail-in Voter Registration Form

INTENDED ACTION:
Amend Rule

SUBSTANCE OF PROPOSED ACTION:

Added a link to the Voter Registration Form for people to find additional information on Moral Turpitude felonies.

TIME, PLACE, MANNER OF PRESENTING VIEWS:
Views may be presented orally or in writing and should be addressed to Hugh Evans, Office of the Secretary of State, P.O. Box 5616, Montgomery, AL 36130; (334) 242-4298.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:
May 3, 2019

CONTACT PERSON AT AGENCY:
Hugh Evans, Office of the Secretary of State, State Capitol Suite E-201, 600 Dexter Avenue, Montgomery, AL 36130; (334) 242-4298.
State of Alabama Voter Registration Application

Instructions Regarding Proof of Citizenship for the Purpose of Registering to Vote

You must provide satisfactory evidence of U.S. citizenship when registering to vote in the State of Alabama.

You do not need proof of citizenship if you are registered to vote and you are using this form to update your registration record.

1) Proof of U.S. citizenship is established by providing an original or legible photocopy or a copy in digital or other electronic format of ONE of the following documents:
   - Driver's license or non-driver's ID card issued by division of motor vehicles or equivalent governmental agency of any state within the U.S. provided that the governmental agency of another state within the U.S. requires proof of lawful presence (i.e., U.S. citizenship) as a condition of issuance of the driver's license or non-driver's ID card and that the driver's license or non-driver's ID card contains appropriate indicia showing proof of U.S. citizenship. Alabama driver's license or non-driver's ID card must be a "Star" license or ID.
   - Birth certificate indicating birth in the U.S. or one of its territories.
   - Pertinent pages of a valid or expired U.S. passport identifying applicant and applicant's passport number, or presentation of a U.S. passport to Board of Registrars.
   - U.S. naturalization documents or the number of certificate of naturalization. If only number of certificate of naturalization is provided, applicant shall not be registered until number of certificate of naturalization is verified with U.S. Bureau of Citizenship and Immigration Services by Board of Registrars pursuant to 8 U.S.C. §1373(c).
   - Other documents or methods of proof of U.S. citizenship issued by federal government pursuant to Immigration and Nationality Act of 1952 and amendments thereto.
   - Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
   - Birth certificate issued by U.S. State Department.
   - Final adoption decree showing applicant's name and U.S. birthplace.
   - Official U.S. military record of service showing applicant's place of birth in the U.S.
   - Extract from U.S. hospital birth record created at time of birth showing applicant's U.S. place of birth.

2) If you were born in Alabama and do not have one of the documents listed in section 1, the Alabama Department of Public Health will send a birth certificate to your county Board of Registrars at no cost to you. Please fill out the attached Form HS-69, "Affidavit and Application for a Certification of an Alabama Birth Record for Alabama Voter Registration Use," and submit it to your county Board of Registrars.

3) If you believe you have proof of U.S. citizenship that is not listed in section 1, you may apply to your county Board of Registrars for a hearing to determine your U.S. citizenship for voting purposes. Please fill out the attached Form C-4 and submit it to your county Board of Registrars.
State of Alabama Mail-In Voter Registration Form

FOR USE BY U.S. CITIZENS ONLY • FILL IN ALL BOXES ON THIS FORM • PLEASE USE INK • PRINT CLEARLY

You can use this form to:
- Register to vote in Alabama.
- Update your voter registration record, if you have changed your name or address.

Deadline for submitting application:
Voter registration and updating of voter records is closed during the 14 days prior to each election in Alabama.

To register to vote in the State of Alabama, you must:
- Be a citizen of the United States.
- Live in Alabama.
- Be at least 18 years of age on or before election day.
- Not have been convicted of a disqualifying felony, or if you have been convicted, you must have had your civil rights restored.

ID required: You must present a form of identification when you vote at your polling place or by absentee ballot, unless exempted by law. For more information, go to www.AlabamaVoterID.com or call the Elections Division at 1-800-374-9683.

1. Are you a citizen of the United States of America? Yes ☐ No ☐

2. Will you be 18 years of age on or before election day? Yes ☐ No ☐

3. Print Your Name:
First Name ____________________________ Last Name ____________________________
Middle Name ____________________________

4. Print Maiden Name / Former Name (if reporting a change of name)
First Name ____________________________ Last Name ____________________________
Middle Name ____________________________

5. Date of Birth (month/day/year): ____________________________

6. Primary Telephone: ____________________________ Email Address: ____________________________

7. Address where you live:
(Do not use post office box)

8. Address where you receive your mail:

9. Address where you last registered to vote:
(Do not use post office box)

10. Sex (check one):
☐ Female ☐ Male

11. Race (check one):
☐ White ☐ Black ☐ Asian ☐ American Indian ☐ Hispanic ☐ Other

12. Voter Declaration - Read and Sign Under Penalty of Perjury
- I am a U.S. citizen.
- I live in the State of Alabama.
- I will be at least 18 years of age on or before election day.
- I am not barred from voting by reason of a disqualifying felony conviction. (The list of disqualifying felonies is available on the Secretary of State's website at sos.alabama.gov/infobank.)
- I have not been judged "mentally incompetent" by a court of law.

If you falsely sign this statement, you can be convicted and imprisoned for up to five years.

If you have any questions, call the Elections Division at 1-800-274-8683 or 334-242-7210

John H. Merrill - Secretary of State

Questions? Call the Elections Division at 1-800-274-8683 or 334-242-7210
To mail, put the address of your county Board of Registrars on the lines below.

[THIS SPACE FOR CURRENT ADDRESSES AND PHONE NUMBERS OF BOARDS OF REGISTRARS OFFICES]

MAIL TO:

BOARD OF REGISTRARS
In compliance with Section 31-13-28 of the Alabama Code (Beason-Hammon Alabama Taxpayer and Citizen Protection Act), I swear under oath that I am over the age of 16 and at least 18 years of age or, if not, will be 18 on or before the next election, and I plan to register to vote in the State of Alabama and that I do NOT possess any of the following documents that constitute evidence of U.S. citizenship:

1. Driver’s license or non-driver’s ID card issued by division or motor vehicles or equivalent governmental agency of any state within the U.S. provided that the governmental agency of another state within the U.S. requires proof of lawful presence in the U.S. (i.e., U.S. citizenship) as a condition of issuance of the driver’s license or non-driver’s ID card. Alabama driver’s license or non-driver’s ID must be a “Star” license or ID.
2. Birth certificate indicating birth in the U.S. or one of its territories.
3. Pertinent pages of a valid or expired U.S. passport, or original passport.
4. U.S. naturalization documents or the number of the certificate of naturalization,
5. Other documents issued by the Federal Government proving U.S. citizenship, pursuant to the immigration and Nationality Act of 1952.
6. Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
9. Certification of report of birth issued by the U.S. State Department.
11. Final adoption decree showing name and U.S. birthplace.
12. Official U.S. military record of service showing place of birth in the U.S.
13. Extract from a U.S. Hospital record of birth created at the time of birth indicating place of birth in the U.S.

Printed Name of Applicant

Notary Seal or Stamp

Signature of Applicant

Signature of Notary
Sworn to and subscribed before me on ______________

Date

Information to Locate Birth Record: PLEASE CLEARLY PRINT ALL INFORMATION. FAILURE TO PROVIDE ACCURATE INFORMATION COULD DELAY THE PROCESSING OF THIS REQUEST

Full Name as Listed on Birth Record:

First

Middle

Last

Date of Birth:

County of Birth:

Mother’s Full MAIDEN Name:

First

Middle

Last

Father’s Full Name:

First

Middle

Last

Voter Registration Office Information:

County of Voter Registration Office:

Mailing Address:

City: __________________________ State: Alabama Zip: __________ E-mail Address: __________________________

Signature of Voter Registration Official

Phone number with area code: (____)_______ Fax number with area code: (____)_______

Date of Request:

ADPH-FS-89.1.20.2012

APPLICATION TO THE COUNTY BOARD OF REGISTRARS FOR HEARING TO DETERMINE APPLICANT'S CITIZENSHIP FOR VOTING PURPOSES (Form C-4)
Complete and submit only if applicant has not submitted satisfactory documentary proof of citizenship.

I, ______________, hereby request a hearing with the county Board of Registrars. In support thereof, I affirm as follows:

I am a United States citizen but do not possess or have access to any of the following documents showing United States Citizenship:

(1) A driver's license or nondriver's identification card issued by the division of motor vehicles or the equivalent governmental agency of any state within the United States provided that the governmental agency of another state within the U.S. requires proof of lawful presence (i.e., U.S. citizenship) in the U.S. as a condition of issuance of the driver's license or nondriver's identification card. **Alabama driver's license or nondriver's ID card must be a “Star” license or ID.**

(2) A birth certificate indicating birth in the U.S. or one of its territories.

(3) Pertinent pages of a valid or expired passport identifying me and my passport number, or presentation of my U.S. passport.

(4) United States naturalization documents or the number of the certificate of naturalization.

(5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, and amendments thereto.

(6) A Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.


(8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.

(9) A certification of report of birth issued by the United States Department of State.


(11) A final adoption decree showing my name and United States birthplace.

(12) An official United States military record of service showing my place of birth in the United States.

(13) An extract from a United States hospital record of birth created at the time of my birth indicating my place of birth in the United States.


I believe that I am a United States citizen based upon the following information:

*(Provide the details as to why or how you became a citizen of the United States.)*
I submit herewith the following documentation that proves that I am a United States citizen:

(Attach copies of any documentation that you believe demonstrates citizenship, such as newspaper birth announcements, family Bible entries, certificate of foreign birth if it reflects U.S. citizenship, affidavits signed by three U.S. citizens who know you are a U.S. citizen and have known you for 10 years or more, etc.)

NOTICE OF RIGHT TO HEARING BEFORE THE COUNTY BOARD OF REGISTRARS

I understand that I am entitled to a hearing before the Board of Registrars and an opportunity to testify and to present witnesses and additional evidence of citizenship if the Board does not determine that I have provided satisfactory evidence of citizenship based upon the information that I have supplied above. I understand that I have the right to have counsel, provided at my own expense, present at said hearing. I understand that notice of the hearing will be mailed to the address that I have provided at least five days prior to the hearing date.

Signature of applicant

Mail completed form and attached documents to your local Board of Registrars.

Authors: Jean Brown, Edward Packard, William Sutton, David Brewer, and Brent Beal.

Ed. Note: Rule .24 was renumbered .25 as per certification filed March 4, 2016; effective April 18, 2016.