

**STATE OF ALABAMA**

**DOMESTIC LIMITED LIABILITY LIMITED PARTNERSHIP (LLLP)  
AMENDMENT OF CERTIFICATE OF FORMATION**

PURPOSE: In order to amend a Certificate of Formation for LLLP to reflect changes to the Partnership under Section 10A-9A-2.02 of the Code of Alabama 1975 this Amendment along with any necessary attachments and the appropriate filing fees must be filed with the Secretary of State's office.

INSTRUCTIONS: Mail one (1) signed original and one (1) copy of this completed form along with a self-addressed, stamped envelope with the filing fee of \$100.00 (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama 36103-5616**. The Certificate will not be registered if the credit/debit card does not authorize and will be removed from the index if the check is dishonored (\$30 fee).

**This form must be typed.**

1. The name of the Limited Liability Limited Partnership from the Certificate of Formation:

\_\_\_\_\_

2. Alabama Entity ID Number (Format: 000-000): \_\_\_\_\_ - \_\_\_\_\_ TO OBTAIN ID NUMBER Go to our website at [www.sos.alabama.gov](http://www.sos.alabama.gov) click on Business Services (below picture), click on Business Entity and Name Search, click on Entity Name, enter the name of the entity in the appropriate box, and enter. Click on the number and verify that this is the correct entity. **This step is strongly recommended.**

3. Specify the information to be amended from the original Certificate (specify attachment if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form was prepared by: (type name and full address)

**(For SOS Use Only)**

**DOMESTIC LLLP AMENDMENT OF CERTIFICATE OF FORMATION FOR LLLP**

**Must be signed by all General Partners**

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
Typed or Printed Name of General Partner Signing Document

\_\_\_\_\_  
Signature of General Partner

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
Typed or Printed Name of General Partner Signing Document

\_\_\_\_\_  
Signature of General Partner

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
Typed or Printed Name of General Partner Signing Document

\_\_\_\_\_  
Signature of General Partner

**Secretary of State Credit Card or Prepaid Payment Option/Return/Hold Sheet:** ; If you do not send an acknowledgement copy and a pre-addressed postage paid envelope with the filing you will not receive a receipt from the Secretary of State's Office. Hold for pickup request will have the receipt attached. The document of record will be stamped showing the receipt of the filing fee but will not show convenience fees (generally these fees are between 2% and 5% of the total charge).

**Information MUST be typed or filing will be returned without review.**

Entity Name: \_\_\_\_\_

AL Entity ID #, required for all filings other than formation/registration: \_\_\_\_\_ - \_\_\_\_\_ (ex: 000-000)

Service Requested:  \$100.00 Amendment filing fee

Hold at Front Desk for Pick-up by: \_\_\_\_\_

**There is no notification service/call for pick-up.** (Service providers who run couriers for pick-up)

**Choose one of the following:**

\_\_\_\_\_ Check/money order is attached-Please make one check payable for each filing to the Alabama Secretary of State. Do not use one check for multiple filings.

\_\_\_\_\_ Charge fees to prepaid account: Account Number \_\_\_\_\_

and Account Name \_\_\_\_\_

\_\_\_\_\_  
Typed Name & Signature of Authorized Individual on Account

\_\_\_\_\_ Credit Card Type: \_\_\_\_\_ (Visa, MC, Discover & AmEx)

Card Number: \_\_\_\_\_ Expiration Mo/Yr.: \_\_\_\_/\_\_\_\_ (MM/YY)

Card Holder Name: \_\_\_\_\_

Complete Billing Address: \_\_\_\_\_

Street or PO

\_\_\_\_\_  
City

State

Zip

Signature of Card Holder: \_\_\_\_\_

**MUST be Signature of Card Holder**