

**STATE OF ALABAMA**

**DOMESTIC BUSINESS CORPORATION  
AMENDMENT TO CERTIFICATE/ARTICLES  
OF INCORPORATION**

PURPOSE: In order to amend a Business Corporation's Certificate/Articles of Incorporation under Section 10A-2A-10.06 of the Code of Alabama 1975 this Amendment and the appropriate filing fees must be filed with the Office of the Secretary of State.

INSTRUCTIONS: Mail one (1) signed original and one (1) copy of this completed form along with a self-addressed, stamped envelope with the filing fee of \$100.00 (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama 36103-5616**. The Amendment will not be registered if the credit/debit card does not authorize and will be removed from the index if the check is dishonored (\$30 fee).

**This form must be typed.**

1. The name of the corporation from the Certificate/Articles of Incorporation:

\_\_\_\_\_

2. The date the Certificate/Articles of Incorporation was filed in the county: \_\_\_/\_\_\_/\_\_\_ (format MM/DD/YYYY)

3. The titles, dates, and places of filing of any previous Amendments: \_\_\_\_\_  
**Attach a listing if necessary.**

4. Alabama Entity ID Number (Format: 000-000): \_\_\_\_\_ - \_\_\_\_\_ **INSTRUCTION TO OBTAIN ID NUMBER TO COMPLETE FORM:** If you do not have this number immediately available, you may obtain it on our website at [www.sos.alabama.gov](http://www.sos.alabama.gov) Click Business Services (below picture), click Business Entity Search, search by entity name. The six (6) digit number containing a dash to the left of the name is the entity ID number. If you click on that number, you can check the details page to make certain that you have the correct entity – this verification step is strongly recommended.

This form was prepared by: (type name and full address)

(For SOS Use Only)

**DOMESTIC BUSINESS CORPORATION AMENDMENT**

[Instruction on Amendment completion: Be very specific about what must be changed if you are amending existing information. If the amendment includes a name change, a copy of the Name Reservation form issued by the Office of Secretary of State must be attached.

Registered agents and registered agent addresses are changed by filing a Change Of Registered Agent Or Registered Office By Entity form directly with the Office of the Secretary of State (the new agent's signature is required agreeing to accept responsibility). You may file the information as an Amendment also, but the change form must be on file with the Secretary of State per 10A-1-3.12(a) (2) to effect the change in the public records database.]

5. The following amendment was adopted on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_(format MM/DD/YYYY):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Additional Amendments and the dates on which they were adopted are attached.

**Item 6, 7, or 8 MUST be checked/completed with any appropriate attachments.**

6. \_\_\_The board of directors without stockholder action approved the Amendment. Stockholder action was not required.

7. \_\_\_The stockholders approved the Amendment. The total number of votes entitled to be cast was \_\_\_\_\_ (information is required for item a or b). Complete one of the following:

a. The total number of votes cast for amendment was \_\_\_\_\_ and the total number of votes cast against amendment was \_\_\_\_\_.

b. The total number of undisputed votes cast for amendment was \_\_\_\_\_ which was a sufficient number of votes to approve amendment.

8. \_\_\_ Amendment by voting groups was required; the information required in item 5 above is provided for each voting group and is attached to and made part of this Domestic Business Corporation Amendment document.

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
Signature as required by 10A-2A-1.20

\_\_\_\_\_  
Typed Name of Above Signature

\_\_\_\_\_  
Typed Title/Capacity to Sign under 10A-2A-1.20

