

**STATE OF ALABAMA**

**DOMESTIC LIMITED PARTNERSHIP (LP)  
CERTIFICATE OF INFORMATION**

PURPOSE: Under Section 10A-9A-2.06(d) of the Code of Alabama 1975, the Secretary of State shall not issue a Certificate of Existence for a Limited Partnership filed prior to January 1, 2011 until the Limited Partnership files a Certificate of Information [which includes the information required under Section 10A-9A-2.01(a)(1), (a)(2), (a)(3), (a)(4), (a)(5) and (a)(6) and attached certified copies of all writings filed as to the Limited Partnership and any fees required with the Secretary of State.

INSTRUCTIONS: Mail two (2) signed originals of this completed Certificate of Information, one (1) certified copy of all records filed as to Limited Partnership, and the filing fee of \$25.00 to the **Secretary of State, Business Entities, P.O. Box 5616, Montgomery, Alabama, 36103-5616.**



(For SOS Office Use Only)

**This form must be typed.**

1. Alabama Entity ID Number (Format: 000-000): \_\_\_\_\_ - \_\_\_\_\_

**INSTRUCTION TO OBTAIN ID NUMBER TO COMPLETE FORM:** If you do not have this number immediately available (it is on the face of your original filed Certificate of Authority), you may obtain it on our website at [www.sos.alabama.gov](http://www.sos.alabama.gov) Business Services (below picture), Business Entity Search, click on Entity Name, enter the registered name of the Partnership in the appropriate box, and enter. The six (6) digit number containing a dash to the left of the name is the entity ID number. If you click on that number, you can check the details page to make certain that you have the correct entity – this verification step is strongly recommended.

2. The name of the Limited Partnership:

\_\_\_\_\_

3. The Name of the Registered Agent: \_\_\_\_\_

Street (**No PO Boxes**) Address of Registered Agent: \_\_\_\_\_

\_\_\_\_\_

Mailing Address of Registered Agent (if different from Street Address): \_\_\_\_\_

\_\_\_\_\_

4. The names, street addresses, mailing addresses, and signatures for each of the general partners must be attached. Use page 2 of this document to provide this information. You may duplicate the blank page 2 form as necessary to include all general partners. This information is required pursuant to Section 10A-9A-2.01(4) and the signatures are required pursuant to Section 10A-9A-2.04.

The name of the General Partner: \_\_\_\_\_

Street (**No PO Boxes**) address of General Partner: \_\_\_\_\_

\_\_\_\_\_

Mailing address of General Partner (if different from Street Address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of General Partner

The name of the General Partner: \_\_\_\_\_

Street (**No PO Boxes**) address of General Partner: \_\_\_\_\_

\_\_\_\_\_

Mailing address of General Partner (if different from Street Address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of General Partner

The name of the General Partner: \_\_\_\_\_

Street (**No PO Boxes**) address of General Partner: \_\_\_\_\_

\_\_\_\_\_

Mailing address of General Partner (if different from Street Address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of General Partner

**Secretary of State Payment Option Sheet:** If you do not send an acknowledgement copy and a pre-addressed postage paid envelope with the filing, you will not receive a credit card or prepaid account receipt from the Secretary of State's Office. If you opt for the email return of documents the credit card receipt will be emailed with the document. Hold for pickup request – acknowledgement copy will have the receipt attached. The document of record will be stamped showing the receipt of the filing fee but will not show convenience fees which will be charged; (generally these fees are between 2% and 5% of the total charge).

**Information MUST be typed.**

Partnership Name: \_\_\_\_\_

AL Entity ID #: \_\_\_\_ - \_\_\_\_ (ex: 000-000)

Service Requested:  \$25.00 Certificate of Information filing fee

\$100.00 Expedite fee (**must be included with initial filing**)

Hold at Front Desk for Pick-up by: \_\_\_\_\_  
(Service providers who run couriers for pick-up – we do not have a call for pick-up service)

Return via email (only one email): \_\_\_\_\_  
**No paper copy will be sent if email is provided.**

\_\_\_\_\_  
Check is attached - Please make one check payable for the total amount of the fees to the Alabama Secretary of State.

\_\_\_\_\_  
Charge fees to prepaid account: Account Number \_\_\_\_\_  
and Account Name \_\_\_\_\_

\_\_\_\_\_  
Typed Name & Signature of Authorized Individual on Account

\_\_\_\_\_  
Credit Card Type: \_\_\_\_\_ (Visa, MC, Discover & AmEx)

Card Number: \_\_\_\_\_ Expiration Mo/Yr: \_\_\_\_/\_\_\_\_ (MM/YY)

Card Holder Name: \_\_\_\_\_

Complete Billing Address: \_\_\_\_\_  
Street or PO

\_\_\_\_\_  
City State Zip

Signature of Card Holder: \_\_\_\_\_  
MUST be Signature of Card Holder