

**STATE OF ALABAMA  
FOREIGN CORPORATION (BUSINESS OR NON-PROFIT)  
APPLICATION FOR REGISTRATION**

PURPOSE: In order to register a foreign entity (any entity formed outside of Alabama) to transact business in Alabama, the entity must deliver to the Secretary of State for filing an Application for Registration pursuant to Section 10A-1-7.04, Code of Alabama 1975.

INSTRUCTIONS: Mail two (2) signed copies of this completed Application for Registration and the filing fee of \$150.00 (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama, 36103-5616** or you may email your application to [foreign.entities@sos.alabama.gov](mailto:foreign.entities@sos.alabama.gov). If you are submitting this filing via email and paying the standard \$150.00 fee and would like an acknowledgement copy please mark the \$4.00 copy fee on the credit card payment form. If you elect expedited processing completed within approximately 24 hours after receipt by SOS, you may have the stamped copy emailed to you. Expedited processing is \$250.00 (a \$100.00 expedite fee plus the \$150.00 filing fee). If you are mailing/couriering the application and would like an acknowledgement include a copy and postage paid self-addressed envelope. The entity will not be registered if the credit card does not authorize and will be removed from the index if the check is dishonored (\$30 fee). **All processing instructions are complete in this form and Payment Option Sheet; cover letters are not necessary and will not be reviewed.**

(For SOS Office Use Only)

**The information completing this form must be typed or laser printed.**

\_\_\_\_\_ Business/For-Profit Corporation      \_\_\_\_\_ Non-Profit Corporation

1. The legal name of the foreign corporation as recorded in the jurisdiction in which it was formed/incorporated:  
\_\_\_\_\_
  2. The name of the foreign entity for use in Alabama – you may use a fictitious name **only** if the legal name of the corporation above is not available in Alabama or the name does not comply with Article 5 of Title 10A. The name must contain the word "corporation" or "incorporated" or an abbreviation of one of the words (such as Inc. or Corp.) and satisfy the requirements of 10A-1-7.07  
\_\_\_\_\_
  3. If a fictitious name is used the undersigned certifies the resolution of the Corporation's governing authority to adopt the fictitious name for use in Alabama and affirms the authority to make such a certification under Title 10A-1-7.07.
  4. A copy of the name reservation certificate received from the Office of the Alabama Secretary of State must be attached.
  5. Street (**No PO Boxes**) Address of principal office: \_\_\_\_\_  
\_\_\_\_\_
- Mailing Address (if different from street address) \_\_\_\_\_  
\_\_\_\_\_

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6. The undersigned certifies that the foreign entity currently exists as a valid entity of the type stated above under the laws of the entity's jurisdiction of formation.

7. Corporation's jurisdiction of formation: \_\_\_\_\_

8. Date of the corporation's formation in state/country of jurisdiction: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)

9. Name of registered agent for service of process in Alabama (**MUST** be physically located in Alabama): \_\_\_\_\_

10. Street (**No PO Boxes**) Address of registered office of registered agent (**MUST** be physically located in Alabama): \_\_\_\_\_

Mailing Address in Alabama (if different from street address) \_\_\_\_\_

11. The date the foreign corporation began or will begin transacting business in Alabama: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(MM/DD/YYYY)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name **and** Title of Signature Below

\_\_\_\_\_  
Signature of Person Authorized to Sign per 10A-1-4.01, *Alabama Code*

In order to review the sections of the *Code of Alabama 1975* referred to in the filing form you may access [www.sos.alabama.gov](http://www.sos.alabama.gov) and go to Records. Choose the Code of Alabama link to review.

