

# ALABAMA VOTER REGISTRATION ADVISORY BOARD

-Minutes-

2/13/2018

Region's Board Room (3<sup>rd</sup> Floor)  
Alabama Department of Archives and History Building  
624 Washington Avenue, Montgomery, AL 36130

Members present were Deborah Howard, Benjamin Jones, Don Milligan, Debbie Page, Jo Stiefel, Robert (Bob) Sanders and Kathy Thompson. Clay Helms was present to represent the Secretary of State's Office. Also, present was Rachel Jarrett from Secretary of State's Office.

## Call to Order/Roll Call/Acknowledgement of Quorum/Review of Minutes from 11/02/2018

Jo Stiefel called the meeting to order. Jo Stiefel notified the Board that the meeting notice was published online to comply the Alabama Open Meetings Act and said notice was attached to the agenda. Jo Stiefel called roll and notified the Board that seven members were present which accomplished the quorum requirement. Jo Stiefel asked the members of the Board to review the Agenda for the day and the official Meeting Minutes for the November 2, 2018, meeting. Deborah Howard motioned to approve the Agenda and Debbie Page seconded the motion. The Board voted all in favor to approve. The Board voted all in favor to approve. Deborah Howard motioned to approve the Meeting Minutes from October 19, 2017, and the motion was seconded. The Board voted all in favor to approve.

## Old Business

No old business.

## New Business

Clay Helms introduced and the Board discussed the Statewide Voter Registration Statistics as of December 31, 2017. Clay Helms discussed voter registration deadlines for special elections. Clay Helms discussed the contract with ES&S and that there will be cyber security training for registrars. Clay Helms also discussed the possible changes to the signing in process for PowerProfile users with key fobs. Kathy Thompson discussed correcting the suffix for names in PowerProfile. Kathy Thompson also discussed the need for training for when registrars are first appointed. The Board discussed breakout sessions at the currently scheduled annual training. Clay Helms discussed questions forums for specific topics and webinars. The Board discussed Board of Pardons and Paroles with felons from different states registering. The Board discussed ALEA sending out detailed information about second button on the registering to vote and updating address. Clay Helms discussed adding more fields to PowerProfile.

## Next Meeting Date/Adjournment

The seven members present suggested May 3, 2018, as the next meeting date.

## Adjournment

Deborah Howard motioned to adjourn and Don Milligan seconded the motion. The Board voted all in favor to approve.

Jo Stiefel, Chairman 07-13-2018  
Robert (Bob) Sanders 07/13/2018  
Deborah Howard  
Kathy Thompson 7/13/18

Don Milligan 7/13/18  
Adonis Bailey 7-13-18