

ALABAMA VOTER REGISTRATION ADVISORY BOARD

-Minutes-

12/15/2016

Alabama State House, Room 230
11 S Union St, Montgomery, AL 36130

Members present were Robert Sanders, Don Milligan, Lynda Hairston and Adonis Bailey. Alleen Barnett, Deborah Howard, and Benjamin Jones were absent due to scheduling conflicts. Josh Summerford was absent for reasons unknown to the Board. Clay Helms was present to represent the Secretary of State's Office.

Call to Order/Roll Call/Acknowledgement of Quorum/Review of Minutes from 7/28/2016

Lynda Hairston called the meeting to order at 11:12 a.m. Clay Helms notified the Board that the meeting notice was published online to comply the Alabama Open Meetings Act. Clay Helms notified the Board that only four members were present, one shy of the legal requirement to reach a quorum of the Board. Due to lack of a quorum of members of the Board, the day's agenda and the minutes from the previous meeting were not brought to a vote.

New Business

No new business could be brought to the attention of the Board due to lack of a quorum of members.

Next Meeting Date/Adjournment

Since no quorum of the Board was met for the fourth quarterly meeting in 2016, Clay Helms addressed the need to meet again as soon as possible in order to reach a quorum and satisfy the requirement of four quarterly meetings per year. Due to the time frame and upcoming Holidays, the next meeting was set for January 5, 2017 to make up for the fourth quarterly meeting for 2016. Clay Helms notified the Board that they must meet a second time within the first quarter of 2017 in order to satisfy the requirement for the first quarterly meeting in 2017.

Submitted by Clay Helms

*Lynda Hairston,
Chairman*