

ALABAMA BOARDS OF REGISTRARS LEGISLATION TASK FORCE

Meeting Minutes

December 14, 2016

Call to order

Secretary Merrill called to order the meeting of the Alabama Boards of Registrars Legislative Task force at 10:30 a.m. on December 14, 2016 in the Jones Room of the Alabama Department of Archives and History.

Roll call and Acknowledgement of Notification of Meeting

Secretary Merrill informed the Task Force that the meeting notice was published online on the Alabama Secretary of State website, and therefore, was properly noticed per the Alabama Open Meetings Act. Secretary Merrill initiated a roll call by asking Clay Helms to call roll for the group. Members present were Alan Baker, Don Davis, Sammy Glover, Lynda Hairston, Brian Hardin, Albert Lipscomb, John Merrill, Chris Priest, Eugenia Stone and Charles Woodroof. Ex officio members present were Brent Beal, Patrick Bond as proxy for Will Edwards, Clay Helms, Ed Packard, Cindy Wright, and Jim Zeigler. Guests present were Morgan Arrington and Chase Cobb.

Review of Agenda and Minutes from previous meeting

Secretary Merrill asked the task force to review the agenda for the present meeting and the minutes for the meeting held on November 16, 2016. Sammy Glover motioned to approve the minutes and a second was given by Albert Lipscomb. The Task Force voted all in favor and approved the minutes.

Old Business

The appointment process handout prepared from the November 16, 2016 meeting was issued and discussed briefly.

New Business

The Task Force members were issued a draft job description for registrars. The Task Force collectively made edits to the job description.

Motions

A motion was made by Don Davis to include in the job description that a registrar must work in close consultation with the Sheriff, Circuit Clerk, and Probate Judge, and to remove the language regarding

a 6 month probationary period for registrars. Motion was seconded by Charles Woodroof and passed by the Task Force after a vote.

A Motion was made by Don Davis to draft legislation to change the Code of Alabama (1975) to say that registrars serve at the pleasure of the appointing authority and may be removed by the appointing authority in addition to being removed for cause by the Secretary of State.

Adjournment

With no other business before the Task Force, Secretary Merrill adjourned the meeting at 12:00 p.m.

Submitted by: Clay Helms

J. N. Merrill
July 12, 2017