

April 20, 2010

Mr. Graham Sisson  
Executive Director  
Governor's Office on Disability  
560 South Lawrence Street  
Montgomery, AL 36104

Dear Mr. Sisson:

A meeting of the Alabama Help America Vote Act Committee has been scheduled for **Monday, March 1, 2010 from 10:00 a.m. to 12:00 p.m.** in the Lt. Governor's Conference Room on the 2nd Floor, North Wing of the Capitol Building.

One of the main functions of the Committee is to assist in the development and modification of the Alabama State Plan. Under HAVA, each state must draft and continually update a state plan when new funding becomes available from the Federal government and/or when the state's priorities change after successfully implementing past requirements under the plan. We have scheduled two hours for this meeting to try and accomplish as much as possible in one meeting to accommodate everyone's busy schedules.

You will be presented with a draft of a new budget reflecting newly available HAVA funds with my staff's recommendations of how these funds should be budgeted. It is **extremely important** that we have a quorum at this meeting to review and approve this budget.

It is my hope that you will be able to attend this very important meeting on **Monday, March 1, 2010**. Please RSVP to Adam Thompson, HAVA Director, at (334) 353-7818 or [adam.thompson@sos.alabama.gov](mailto:adam.thompson@sos.alabama.gov).

Sincerely,



Beth Chapman  
Secretary of State