

# COMMISSION INFORMATION

## TAX COLLECTOR

Code Reference: Titles 36-2-6, Code of Alabama, 1975  
36-4-4  
40-4-1

In order to receive your Commission Certificate as required by state law, you must file a copy of your oath of office with the Secretary of State. There is a five dollar (\$5.00) commission fee required.

The presiding Probate Judge of your county must certify to the Secretary of State's office that you were duly elected/re-elected to a six year term, and that you have filed your oath and bond as required by state law.

### **Requirements for Commission Certificate:**

- 1. Copy of the Oath of Office**
- 2. Original SOS-C-Form-1 (verification of election, bond, and oath, which should be signed by the presiding Probate Judge and his/her signature notarized).**
- 3. \$5.00 Commission Fee (Please make checks or money orders payable to Secretary of State).**

Mail the required forms to:

Secretary of State  
Attn: Government Support  
P.O. Box 5616  
Montgomery, Alabama 36103-5616

If you have any questions or need further information, please contact the Office of the Secretary of State at 334-242-7224. Emails may be sent to [sport.code@sos.alabama.gov](mailto:sport.code@sos.alabama.gov)

**OATH OF OFFICE**

THE STATE OF ALABAMA )

\_\_\_\_\_ COUNTY )

I, \_\_\_\_\_  
do solemnly swear (or affirm as the case may be) that I will  
support the Constitution of the United States and Constitution  
of Alabama, so long as I continue a citizen thereof, and that I  
will faithfully and honestly discharge the duties of the office  
\_\_\_\_\_ upon which I am  
about to enter, to the best of my ability. So help me God.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

**CERTIFICATION OF OFFICER ADMINISTERING OATH**

Sworn to and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Office of the Secretary of State  
POB 5616  
Montgomery, AL 36103-5616

CERTIFICATION OF **ELECTED** COUNTY OFFICIALS  
SOS-C-FORM-1 (FOR THE PURPOSE OF RECEIVING A COMMISSION CERTIFICATE  
FROM THE OFFICE OF THE SECRETARY OF STATE)

Mail Commission to:

Mail original to:

Secretary of State

Attn: S. Farrow

POB 5616

Montgomery, AL 36103-5616

I hereby certify that \_\_\_\_\_ was duly elected to

The Office of \_\_\_\_\_ for \_\_\_\_\_ County

In the \_\_\_\_\_ General Election. The term for this office will be for \_\_\_\_\_ years

And will begin on \_\_\_\_\_.

I further certify that the above named individual has given bond and filed their oath of office accordingly as required by law.

SIGNED: \_\_\_\_\_

Judge of Probate

COUNTY OF: \_\_\_\_\_

Sworn and subscribed before me this \_\_\_\_\_ day

Of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY  
SEAL

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Office of the Secretary of State  
P.O. Box 5616  
Montgomery, AL 36103-5616

CERTIFICATION OF **APPOINTED** COUNTY OFFICIALS  
SOS-C-FORM-1 (FOR THE PURPOSE OF RECEIVING A COMMISSION CERTIFICATE  
FROM THE OFFICE OF THE SECRETARY OF STATE)

Mail original to:

Secretary of State  
Attn: S. Farrow  
P.O. Box 5616  
Montgomery, AL 36103

Mail Commission to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that \_\_\_\_\_ was duly appointed to

The Office of \_\_\_\_\_ for \_\_\_\_\_ County

The term for this office will be for the remainder of the term of the previous office holder.

And will begin on \_\_\_\_\_.

I further certify that the above named individual has given bond and filed their oath of office accordingly as required by law.

SIGNED: \_\_\_\_\_  
Judge of Probate

COUNTY OF: \_\_\_\_\_

Sworn and subscribed before me this \_\_\_\_\_ day

Of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY  
SEAL

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title